



# PARADE RULES AND REGULATIONS

## ALLIED SOLUTIONS CARMELFEST JULY 4TH PARADE

### PARADE RULES AND REGULATIONS - PLEASE NOTE VERY IMPORTANT CHANGES

The parade steps off at 10:30 a.m. on July 4th at AAA Way and Carmel Drive. The parade travels west on Carmel Drive to Rangeline Road, turning north to Main Street, traveling east on Main Street and ending at Richland (4th Street).

All parade entries will be evaluated before being accepted for sports, commercial, not-for-profit, political, recreational and children's organizations. Acceptance will be based upon the entertainment value of the entry. There will be entries selected as invited guests such as celebrities, elected officials, bands and other entries specifically invited for their entertainment value. Creative floats and costumes are encouraged for possible awards. The Allied Solutions CarmelFest Parade committee reserves the right to accept or decline any entry.

### REGISTRATION RULES AND PROCEDURES

**Application deadline is May 31.**

**IMPORTANT NOTE FOR LARGE WALKING ENTRIES:** There will be a limit of 25 walking participants per unit. Groups such as dance, cheer, athletics, etc. must limit their participants! You may add 6 additional walkers if you are handing out candy.

### IMPORTANT RULES TO FOLLOW:

- Candy may be distributed **BUT MUST BE HANDED, NOT THROWN!** There will be a candy line down both sides of the street. Children must stand behind this line to receive candy. If they are not behind the line, **DO NOT HAND THEM CANDY!** People distributing candy must be 15 or older. Parade marshals and the Carmel Police and Fire Departments will be enforcing these rules. Violations will result in forfeiture of future participation in the parade.
- **No flyers or coupons may be distributed.** If you want to distribute other items such as hats or flags, you **MUST** receive permission in writing from the parade committee prior to the parade entry deadline of May 31.
- Parade units **MUST** maintain a forward motion and keep pace throughout the parade route. Performances **MUST** take place while moving, unless an exception is granted by the parade committee. This will be strictly enforced by parade marshals and the Carmel Police and Fire Departments. Please perform as you pass the review stand in front of Flanner & Buchanan on Carmel Drive.
- **The parade will be limited to 75 units plus the Military Tribute Grand Finaie.** This may result in some entries which have participated in previous years not being accepted for this year.
- Allied Solutions CarmelFest Parade Waiver forms **MUST** be completed by each entrant. Please print our form below and make copies for each member of your unit to sign. Waiver forms will be collected by parade marshals during lineup before the parade begins on July 4th.
- **Strictly commercial entries will not be allowed.** Entries **MUST** either reflect the parade theme or have an entertaining appeal for the spectators. Entries consisting of only vehicles wrapped with advertising or driving billboards will not be permitted.
- During parade lineup, parade marshals will provide all parade participants with instructions regarding proper parade conduct. Failure to comply with these instructions will result in forfeiture of future participation in the parade. We reserve the right to remove an entry during the parade for violation of these policies.
- **Absolutely NO water guns or soakers will be allowed.**
- This is a "G Rated" family event!



# PARADE RULES AND REGULATIONS (2)

- The parade unit, advertising and signs must be approved by the parade committee.
- Any change made to an entry AFTER committee acceptance must be approved again by the parade committee. If approval of the change is not received, it could possibly cause the entry to be eliminated from the parade.
- All children participating in the parade MUST have direct adult supervision while in a car or truck bed, on a float or walking in the street.
- It is the responsibility of each unit to provide water for their participants.
- Only vehicles pulling floats or providing transportation for entrants will be allowed in the parade. Extra vehicles will be removed at lineup unless approved in writing prior to the parade by the Parade committee. The registration profile page MUST indicate the exact number of feet needed for lineup and the exact number of vehicles.
- Car clubs may have up to 20 vehicles which will proceed in 10 rows with 2 vehicles in each row. The registration profile page MUST indicate the exact number of vehicles that will be driving in the parade.
- Equestrian units MUST include a grounds person to provide immediate clean up for the animals in the unit.
- **Dogs and other pets WILL NOT BE PERMITTED TO WALK IN THE PARADE** to prevent heat exhaustion and harm to the animal from the hot pavement. Additionally, no dogs or other pets will be permitted to ride in CarmelFest provided vehicles for our invited guests. Please provide water for pets riding in your own vehicle/float and cover hot surfaces.
- **Drugs, alcohol and tobacco use are not permitted.**
- All drivers must hold a valid driver's license and be 21 years of age.

## Application Checklist

- Only online applications will be considered and MUST be properly completed in all required fields.
- A sketch or photograph complete with lettering and advertising MUST be emailed to the appropriate parade coordinator for your unit. A list of coordinators may be found on the "Parade" page. Entries will not be considered without a detailed description, and a sketch or photograph.
- Payments must be made online with a credit or debit card using our PayPal link AFTER you have been notified via email your entry was ACCEPTED as a parade unit. Please do not mail a check without permission.
- Parade rules, final instruction packets and unit numbers will be emailed to the unit contact person approximately one week prior to the parade. Please make sure the correct contact person and their email is listed in the online parade registration form. Lineup information will also be published in the Current in Carmel newspaper.

## ENTRY PRICING

### NO FEE

- Boy Scouts and Girl Scouts
- School Groups such as clubs, cheerleaders, bands, etc
- City of Carmel Elected Officials
- Military Groups
- Guests, celebrities and units the parade committee has specifically invited to participate

### \$95 FEE

- Elected Officials outside the City of Carmel
- Political Party entries  
(we do not accept politicians running for office unless currently seated in elected office)
- Not-for-Profit Organizations

### \$150 FEE Commercial Entries



# PARADE RULES AND REGULATIONS (3)

## PARADE FLOAT CONTEST

The Allied Solutions CarmelFest Parade will again feature a contest for float entries in the parade which will be judged in five categories:

- Allied Solutions Best of Show - Commercial and Not-For-Profit
- Most Patriotic - Commercial and Not-For-Profit
- Best Costume (For Float or Walking Units)

Judging will be based on originality of design and spectator appeal.

All participants who wish to be contestants should be in their respective lineup position by 9:00 AM on July 4th.

Winning floats will have an award banner carried in front of their unit during the parade and will be announced at the parade review stand. Plaque awards will be given at a later date.

**PLEASE NOTE:** The parade will be live-streamed once again this year on the CBS4 Indy Facebook page. Cameras will be located at the review stand so please alert everyone in your unit to look left toward Flanner and Buchanan on Carmel Drive, [perform as you pass by and SMILE!](#)

**Please share these rules with all participants in your unit as a violation of these rules will result in forfeiture of future participation in the parade. Let's follow good parade conduct and have a wonderful Independence Day parade!**

***We look forward to receiving your application to participate in the Allied Solutions CarmelFest July 4th Parade!***

